

## Lab Procedures for EE331L (Spring, 2021)

Our lab must follow the Fairfield Covid rules this Spring. There are two sections: Mondays and Thursdays from 5 to 7 PM via Zoom and in our lab, Bannow 133

The university has announced that all classes will be fully on-line for the first two weeks and after that we will follow the same process as in the previous Fall semester.

For each section will set up 5 or 6 teams of 2 (one team may need to have only 1 member) and for alternate weeks one of the team members will be in the lab (Bannow 133) and the other will be remote. I will set up a Zoom meeting for all of you to join at lab time so that we can all be "together" (I will be remote at least for the early lab sessions) for the lab. There will be a "Zoom breakout room" for each team and the member in the lab will be using his/her phone to zoom link with the remote member of the team. If the team requires assistance with the experiment you can request that I or the TA (if available) join you in the breakout room for a discussion by sending a Zoom or a Quip message with an @jdenenberg.

As stated in the syllabus, we will be using Quip to facilitate communications in the lab course. You should download the Quip app for your phone and your PC. I have set up a quip course for us and each of you are enrolled in that course. Quip will have the most up to date course materials. Blackboard and my personal website: [doctord.webhop.net](http://doctord.webhop.net) will also have the course materials.

A spreadsheet with your contact information is on Quip. Add your information to that sheet on Quip and select a team partner (he/she should agree) and notate your team membership (A-E) on the Quip sheet before the first lab date as I will need that information at the beginning of our first lab meeting to create the breakout rooms and to designate which of you are to be in the lab and who should connect remotely via Zoom.

I look forward to an interesting and useful hands-on set of sessions with all of you this coming Spring semester. Remember, I will be generally available to answer questions about the lecture course as well as the labs at reasonable (don't expect a quick response at 3 am) times, just send me a Quip "chat" or "comment" on one of the Quip course documents again with an @jdenenberg.